

LOS ANGELES UNIFIED SCHOOL DISTRICT  
DIVISION OF ADULT AND CAREER EDUCATION

GUIDELINE NO. 018.00  
May 10, 2022

SUBJECT: MARKING CREDITS FOR CLASSES WITH A LETTER GRADE OF “D” OR BETTER WITH “0” CREDITS MARKED

- I. Background
- II. General Policy for Recording Grades and Credits
- III. Recording Grades and Credits in DACE-SIS

I. BACKGROUND

On May 23, 2012, the Los Angeles Board of Education approved a resolution to strengthen the “A-G” college-prep curriculum to support student college and career readiness standards. This new policy redefined a passing grade from “D” to “C”. On June 9, 2015, the requirement of a grade of “C” or better was eliminated (BUL-6566.1, January 14, 2016), re-establishing “D” as a passing grade.

In the interim of implementing these two policies, numerical credit was not granted for students that received a “D” grade.

II. GENERAL POLICY FOR RECORDING GRADES AND CREDITS

Any letter grade (with the exemption of letter F) should grant 5 credits per class.

A. SEMESTER PERIOD CREDITS

1. Record 5 credits for all semester (twenty-weeks in traditional schools) subjects which have been passed.
2. Record 2.5 or 2 1/2 credits for all half semester (ten-weeks in traditional schools) subjects which have been passed.
3. For a repeated course, place the 0 credits on the lowest course mark.

III. RECORDING GRADES AND CREDITS IN DACE-SIS

Division of Adult and Career Education students that enroll in courses to complete their high school diploma requirements may be granted course credit in accordance with the General Policy for Recording Grades and Credits.

For assistance, please contact Johanna Hart, Coordinator at [jmh6777@lausd.net](mailto:jmh6777@lausd.net).

APPROVED:  Joseph Stark, Executive Director

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